

# Comparisons of Job Characteristics

**Focus Occupation:** Education Administrators, Postsecondary (11-9033)

**Associated Occupation:** Public Relations and Fundraising Managers (11-2031)

[Compare Knowledge](#)

[Compare Skills](#)

[Compare Abilities](#)

[Compare Detailed Work Activities](#)

[Compare Tools and Technologies](#)

<<	Focus occupation element is much lower
<	Focus occupation element is lower
0	Focus occupation element is at a similar level
>	Focus occupation element is at a higher level
>>	Focus occupation element is at a much higher level

## Knowledge

Similarity of Focus Occupation to Associated Occupation: 71

**Focus Occupation:** Education Administrators, Postsecondary (11-9033)  
**Associated Occupation:** Public Relations and Fundraising Managers (11-2031)

Associated Occupation's Key Knowledge Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Customer and Personal Service	11.3	20.4	18.4	<	Expanded education and/or training may be required
English Language	11.2	19.9	18.3	0	Current knowledge level may be sufficient
Sales and Marketing	5.2	18.9	9.2	<<	Extensive education and/or training may be required
Communications and Media	5.3	18.4	10.2	<<	Extensive education and/or training may be required
Administration and Management	8.4	15.6	16.0	0	Current knowledge level may be sufficient
Personnel and Human Resources	5.6	12.4	14.1	>	Current knowledge level is likely sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

## Skills

Similarity of Focus Occupation to Associated Occupation: 94

**Focus Occupation:** Education Administrators, Postsecondary (11-9033)  
**Associated Occupation:** Public Relations and Fundraising Managers (11-2031)

Associated Occupation's Key Skills Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Speaking	10.8	16.2	14.3	<	A higher skill level may be required
Active Listening	11.0	15.1	14.6	0	Current skill level may be sufficient
Writing	9.2	15.0	13.9	0	Current skill level may be sufficient
Social Perceptiveness	9.1	14.3	12.9	<	A higher skill level may be required
Coordination	9.1	13.6	13.2	0	Current skill level may be sufficient
Persuasion	7.4	13.6	11.4	<	A higher skill level may be required
Time Management	8.9	11.8	13.5	>	Skill level is likely sufficient

Management of Personnel Resources	6.9	11.5	12.8	>	Skill level is likely sufficient
Negotiation	6.8	11.5	11.8	0	Current skill level may be sufficient
Systems Analysis	6.5	11.4	10.7	0	Current skill level may be sufficient
Systems Evaluation	6.4	11.4	10.7	0	Current skill level may be sufficient
Management of Financial Resources	3.3	10.1	9.2	0	Current skill level may be sufficient
Management of Material Resources	3.7	7.2	8.9	>	Skill level is likely sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

Abilities		Similarity of Focus Occupation to Associated Occupation: 99			
Focus Occupation: Education Administrators, Postsecondary (11-9033) Associated Occupation: Public Relations and Fundraising Managers (11-2031)					
Associated Occupation's Key Abilities Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Oral Expression	12.4	17.3	16.0	0	Current ability level may be sufficient
Speech Clarity	10.2	16.0	14.3	<	Some improvement in abilities may be required
Written Expression	9.8	16.0	15.7	0	Current ability level may be sufficient
Oral Comprehension	12.5	15.5	16.0	0	Current ability level may be sufficient
Written Comprehension	11.0	14.3	15.4	0	Current ability level may be sufficient
Speech Recognition	9.9	14.2	12.7	<	Some improvement in abilities may be required
Problem Sensitivity	11.1	13.6	14.0	0	Current ability level may be sufficient
Deductive Reasoning	10.6	13.3	12.9	0	Current ability level may be sufficient
Fluency of Ideas	7.6	12.5	13.0	0	Current ability level may be sufficient
Originality	7.6	11.4	11.6	0	Current ability level may be sufficient
Memorization	5.6	8.1	8.5	0	Current ability level may be sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

Activities that Both Occupations Have in Common		Similarity of Focus Occupation to Associated Occupation: 78
<b>Focus Occupation: Education Administrators, Postsecondary (11-9033)</b> <b>Associated Occupation: Public Relations and Fundraising Managers (11-2031)</b>		
Work Activities	Exclusivity of Activity	
Conduct fund raising activities	87	
Coordinate employee continuing education programs	81	
Develop budgets	56	
Direct and coordinate activities of workers or staff	3	

Make presentations	13
Oversee execution of organizational or program policies	49
Schedule activities, classes, or events	71
Use interpersonal communication techniques	10
Use public speaking techniques	13

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

## Tools and Technologies that Both Occupations Have in Common

Similarity of Focus  
Occupation to Associated  
Occupation: 87

**Focus Occupation: Education Administrators, Postsecondary (11-9033)**  
**Associated Occupation: Public Relations and Fundraising Managers (11-2031)**

Tools and Technologies	Exclusivity
Business function specific software	1
Computers	1
Content authoring and editing software	1
Data management and query software	1
Information exchange software	1
Network applications software	1

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.